



Appendix 1

Child Safeguarding Risk Assessment Template

Written Assessment of Risk of Cahergal National School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of [name of school]

1. List of School Activities	2. The school has identified the following risk of harm in respect of its activities –	3. The school has the following procedures in place to address the risks of harm identified in this assessment -
Daily arrival and dismissal of pupils	Harm from other pupils, unknown adults on the premises Harm from potential to leave the premises after school before being collected	<ul style="list-style-type: none"> • All school personnel are provided with a copy of the school’s <i>Child Safeguarding Statement</i> • The <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> are made available to all school personnel • School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i> • The school implements in full the Stay Safe Programme • The school implements in full the SPHE curriculum • The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i>
Recreation breaks for pupils	Harm from other pupils	
Classroom Teaching	Harm from school personnel and other pupils	
One-to-one Teaching	Harm from school personnel	
One-to-one Counselling	Harm from school personnel or from external organisation personnel	
Outdoor teaching activities	Harm from other pupils, harm from school personnel or external organisation personnel	
Sporting Activities	Harm from other pupils, harm from school personnel or external organisation personnel	



School Outings / Sports Day	Harm from other pupils, harm from school personnel or external organisation personnel, and the general public	<ul style="list-style-type: none"> • The school has a Health and safety policy • The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting • The school has a code of conduct for school personnel (teaching and non-teaching staff) • The school complies with the agreed disciplinary procedures for teaching staff • The school has a Special Educational Needs policy • The school has a Mobile Phone Policy for staff and pupils • The school has a Supervision policy • The school has an Intimate Care policy • The school has a GDPR policy • The school ensures that the parental body/general public are briefed and informed about the acceptable use of photo taking and video recording during school events and concerts • The school – <ul style="list-style-type: none"> ○ Has provided each member of school staff with a copy of the school’s Child Safeguarding Statement ○ Ensures all new staff are provided with a copy of the school’s Child Safeguarding Statement ○ Encourages staff to avail of relevant training ○ Encourages board of management members to avail of relevant training
Use of toilet/changing/shower areas in schools	Inappropriate behaviour or harm by school personnel and other children	
Fundraising events involving pupils	Harm from other pupils, harm from school personnel or external organisation personnel and general public	
Use of off-site facilities for school activities	Harm from other pupils, harm from school personnel or external organisation personnel and general public	
School transport arrangements including use of bus escorts	Harm from other pupils, harm from school personnel or external organisation personnel – bus driver	
Care of children with Special Educational Needs, including intimate care where needed	Harm by school personnel	
Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	Harm by school personnel	
Administration of Medicine	Inappropriate behaviour by school personnel	
Administration of First Aid	Inappropriate behaviour by school personnel	
Curricular provision in respect of SPHE , RSE, Stay Safe	Non-teaching of same	
Prevention and dealing with bullying amongst pupils	School personnel not adhering to school policy	
Training of school personnel in Child Protection matters and following relevant procedures	Harm not recognised or reported promptly in line with procedures and protocol	



Use of external personnel to supplement curriculum	Harm to pupils by external individual, harm not recognised or properly or promptly reported	<ul style="list-style-type: none"> ○ Maintains records of all staff and board member training • The school has in place a code of behaviour for pupils • The school has in place a Critical Incident Management Plan
Use of external personnel to support sports and other extra-curricular activities	Harm to pupils by external individual, harm not recognised or properly or promptly reported	
Care of pupils with specific vulnerabilities/needs such as <ul style="list-style-type: none"> • Children with Special Educational Needs • Pupils from ethnic minorities/migrants • Members of Traveller Community • LGBT Children • Pupils perceived to be LGBT • Pupils of minority religious faiths • Children in care • Children on Tusla CPNS (Child Protection Notification System) 	Harm by other pupils, harm by school community, non-teaching of relevant programmes, Risk of bullying	
Recruitment of school personnel including- <ul style="list-style-type: none"> • Teachers/SNA • Substitute Teachers • Caretaker • Secretary • Cleaners • Sports Coaches • External Tutors • Guest Speakers • Volunteers/Parents in school activities • Visitors/ contractors present in school during school hours • Visitors/contractors present during after school activities 	Harm not recognised or properly or promptly reported Harm due to lack of training in relevant Child Protection Procedures	
Participation by pupils in religious ceremonies/religious instruction external to the school	Harm from other pupils, harm from school personnel or external organisation personnel and general public	
Use of Information and Communication Technology by pupils in school	Harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school	



Application of sanctions under the school’s Code of Behaviour including detention of pupils.	Harm by school personnel,	
Students participating in work experience in school	Harm by school personnel, harm due to lack of training in relevant Child Protection Procedures	
Student teachers undertaking training placement in school	Harm by school personnel, harm due to lack of training in relevant Child Protection Procedures	
Use of video/photography/other media to record school events	Harm caused by member of school personnel, parental body or general public accessing/circulating inappropriate material via social media, texting, digital device or other manner	
Use of school premises by other organisation during the school day	Harm from school personnel or external organisation personnel and general public	
After school use of school premises by other organisations	Harm from school personnel or external organisation personnel and general public	
Movement of Pupils around the school <ul style="list-style-type: none"> • School Committees–Green Schools, Active Schools, etc • Pre-School and after school provisions 	Harm by pupils, school personnel and school community,	
Swimming	Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participates in swimming, Risk of bullying from other pupils also – communal changing etc.	

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

Cahergal N.S., Tuam, Co. Galway



Cahergal N.S.
Scoll. Náisiúnta An Chathair Sheol.

This risk assessment has been completed and reviewed by the Board of Management on 12th March 2020. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed _____ Date _____

Chairperson, Board of Management

Signed _____ Date _____

Principal/Secretary to the Board of Management